

Human Resources Department  
*All That Glitters*  
123 Madison Ave  
New York, NY 10034

March 25, 2017

To Whom it May Concern,

I am pleased to apply for the position as Sales Consultant at *All That Glitters*. Attached please find my résumé.

I believe I am an excellent fit for this position because of my proven ability to increase revenues while cultivating happy customers in high-end retail and jewelry sales.

As you will see from my résumé, I have met and significantly exceeded sales targets in every sales position I have held, and have even been awarded the honor of being salesperson of the year. I have specific experience selling hand-crafted jewelry, in my work at Christin Wolf Gallery and Gertrude Zachary.

I love offering beauty to people! The jewelry at *All That Glitters* is a feast for the eye and it would delight me to share it with your customers. I believe I could be very successful as a Sales Consultant at *All That Glitters* and support the growth and profitability of your business.

My references are available upon request.

Sincerely,

Mary Smith  
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New York, NY 10036  
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